

BINGHAM COUNTY RESOLUTION 2026-07

RESOLUTION REGARDING THE DESTRUCTION OF ELECTION RECORDS
MAINTAINED BY THE CLERK'S OFFICE

WHEREAS the Bingham County Clerk has requested permission to destroy certain election records; and,

WHEREAS Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS Idaho Code §34-217 specifically addresses election records; and

WHEREAS the Bingham County Clerk has represented that the records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in the above-referenced sections of the Idaho Code; and

WHEREAS none of the records for which destruction is requested are required to be kept by the County permanently and indefinitely pursuant to Idaho Code §31-709.

THEREFORE, it is hereby resolved:

That the following years of **Voter Registration Cards (2021)** may be disposed of pursuant to Idaho Code §34-217(1) (a-g) as being at least five years, from the date the records were created:

Inactive Registration Cards

That the following **November 3, 2020** General Election and Atomic City Disincorporation records may be disposed of pursuant to Idaho Code §34-217(1) (a-g) as being at least five years, from the date the records were created:

Combination Election Record and Poll Books, including the ballot accounting pages.

That the following **August 29, 2023** Shelley Joint School District Supplemental Election and Bonneville Joint School District Special General Obligation Bond Election records may be disposed of pursuant to Idaho Code §34-217(2) (a-g) as being at least two years, from the date the records were created:

Completed absentee ballot request forms; tally books; voted ballots; any ballots that were required to be duplicated before being counted; certified lists of candidates or declaration of candidacy forms from special districts used for ballot preparation; certified ballot language from special districts for any question placed on the ballot; absentee ballot affidavit envelopes, including the indication of the signature's acceptance or rejection; ballot stubs; correspondence relating to an elector's voter registration; logic and accuracy test ballot decks; write-in packets; test ballots; oaths; and transport carrier logs.

That the following **November 7, 2023** General Consolidated Election records may be disposed of pursuant to Idaho Code §34-217(2) (a-g) as being at least two years, from the date the records were created:

Completed absentee ballot request forms; tally books; voted ballots; any ballots that were required to be duplicated before being counted; certified lists of candidates or declaration of candidacy forms from special districts used for ballot preparation; certified ballot language from special districts for any question placed on the ballot; absentee ballot affidavit envelopes, including the indication of the signature's acceptance or rejection; ballot stubs; correspondence relating to an elector's voter registration; logic and accuracy test ballot decks; write-in packets; test ballots; oaths; and transport carrier logs.

That the following **November 4, 2025** General Consolidated Election – City of Aberdeen City Council, City of Basalt City Council, City of Blackfoot Mayor, City of Shelley Mayor & City Council, Aberdeen School Zone Trustees 1 & 4, Blackfoot School Zone Trustee 1, Firth School Zone Trustees 4 & 5, Woodville Cemetery District Commissioner Zone 1, North End Recreation District Zones 4 & 5, Shelley School District Supplemental Levy records may be disposed of pursuant to Idaho Code §34-217(4) as being at least sixty (60) days from the date the records were created:

Correspondence relating to an elector's unused ballots, spoiled ballots, stamps, voter sequence charts, absentee voted ballot envelopes, supply envelopes, locks, voter lists, duplicate poll books and test ballots.

Furthermore, such records may be destroyed after January 21, 2026

Signed and dated this 21st day of January, 2026

ATTEST:



Pamela W. Eckhardt
Pamela W. Eckhardt, Clerk

BINGHAM COUNTY COMMISSIONERS

Whitney Manwaring
WHITNEY MANWARING, Chairman

Eric Jackson
ERIC JACKSON, Commissioner

Drew Jensen
DREW JENSEN, Commissioner